



Camp Fire Camp Toccoa Winter Camp 2018 Parent Handbook

Arrival and Departure

On Site: For campers being dropped-off and picked-up at Camp Fire Camp Toccoa, we are located on Highway Alternate 17, inside the Toccoa city limits. Our street address is 92 Camp Toccoa Drive. The camp is one-half mile north of Stephens County Hospital and one-half mile south of the Toccoa Golf Course on Falls Road.

On-site Drop-Off will be between 12:00-12:30 pm on Saturday, December 8th. Lunch will be served.

On-site Pick-Up will be at 6:30 pm on Saturday, December 8th for those staying the day only.

On-site Pick-Up will be between 10:30 and 11:00 am on Sunday, December 9th for those staying overnight.

With Transportation: For campers using transportation from Atlanta, the drop-off site will be **REI Sandy Springs 1165 Perimeter Center W #200, Atlanta, GA 30338**

Drop-Off will be between 9:00 and 9:30 am on Saturday, December 8th.

Be aware that the vans will be leaving promptly at 9:30 am.

Pick-Up will be between 12:30 and 1:00 pm on Sunday, December 9th.

You will be required to show photo ID when signing out a camper.

Campers picked up late will not be able to use transportation at future events and be charged a late fee of:

\$10 within the first half hour

\$20 for every additional half hour

Cancellations / Refunds

Camp Fire Camp Toccoa holds the right to cancel the event for any reason. Registered participants will be contacted as early as possible if the event is cancelled.

Refunds will only be issued if the event is cancelled by Camp Fire Camp Toccoa.

Behavior Guidelines

At camp, we strive to provide a positive atmosphere where children develop good social skills and grow as individuals within a group setting. Inappropriate behavior from a few children can affect the experience for the entire group. Children will be informed of the camp's expectations and the consequences of inappropriate behavior. Camp staff will do their best to manage problems as they arise. Depending on the severity of the offense, parents may be contacted immediately.

Zero Tolerance Policy

We have a zero-tolerance policy for certain items/situations. Campers, parents and staff will be dismissed from camp for the following offenses:

- Bringing drugs, alcohol, or weapons of any kind to camp.
- Acting in a physically or sexually abusive or harassing manner towards any other person, parent, staff or camper.

Health and Wellness

The Camp Fire Camp Toccoa full time staff are certified in First Aid and CPR. They have been trained on how to deal with minor injury and illness. In the event that your camper experiences a more severe injury or illness, the Stephens County Hospital is a very short drive away. You will be notified if your child is in need of medical attention. In the event of sickness, fever, injury that will require medical attention, etc. the parent will be notified to pick the participant up early from the event.

- **Please send any prescription medication in its original container. Only the exact dosage required for the weekend will be accepted.**
- **All prescription medication must be accompanied by a Medication Administration Record document specially for Winter Camp 2018.**
- Please provide your camper with appropriate clothing in order to help him or her stay healthy and happy.
- Each participant is required to have a completed basic medical release form on file with Camp Fire Camp Toccoa. The form must be emailed to info@camptoccoa.org no later than Friday, December 1st.
- Campers who attended Camp Fire Camp Toccoa during the summer of 2018 should contact Camp Fire Camp Toccoa at (706) 886-2457 to ensure their medical form is still on file.

Social Network and Blog Policies

- Participants may not post pictures and/or video of Camp Fire Camp Toccoa events on any website, blog or other social media site without the permission of Camp Fire Camp Toccoa.
- Participants must be respectful in all communications and blogs related to or referencing the camp, its employees, and other campers.
- Participants must not use blogs or personal web sites to disparage the camp, other participants or employees of Camp Fire Camp Toccoa.
- Participants must not use blogs or personal web sites to harass, bully, or intimidate other campers or employees of Camp Fire Camp Toccoa. Behaviors that constitute harassment and bullying include, but are not limited to, comments that are derogatory with respect to race, religion, gender, sexual orientation, color, or disability; sexually suggestive, humiliating, or demeaning comments; and threats to stalk, haze or physically injure another person.

Lost and Found

Our staff makes every effort to help your camper keep up with his or her belongings. Camp Fire Camp Toccoa is not responsible for any items left at camp. Please contact the Camp Office if you are missing something specific. If your missing item is located, we will ship it to you at your expense.

Trading Post

Camp Fire Camp Toccoa operates a small Trading Post, where campers may purchase camp T-shirts and snacks. Campers may bring cash to purchase these items over the weekend. Camp Fire Camp Toccoa will not be opening camper accounts in the Trading Post (as we do in the summer) and will not be responsible for lost or stolen money.

If you have any questions or concerns please contact
Camp Fire Camp Toccoa at
(706) 886-2457 or email info@camptoccoa.org