



Camp Fire Camp Toccoa Clyde T's Rock'n New Year's Eve Parent Handbook

Arrival and Departure

On Site: For campers being dropped-off and picked-up at Camp Fire Camp Toccoa, we are located on Highway Alternate 17, inside the Toccoa city limits. Our street address is 92 Camp Toccoa Drive. The camp is one-half mile north of Stephens County Hospital and one-half mile south of the Toccoa Golf Course on Falls Road.

2 Night Option

On-site Drop-Off will be between 4:00 and 4:30 pm on Saturday, December 30th.
On-site Pick-Up will be between 10:00 and 10:30 am on Monday, January 1st.

1 Night Option

On-Site Drop off will be between 2:00 and 2:30 pm on Sunday, December 31st.
On-Site Pick-Up will be between 10:00 and 10:30 am on Monday, January 1st.

With Transportation: For campers using transportation from Atlanta, the drop-off site will be **UPS Headquarters** in Atlanta (Address: 35 Glen Lake Parkway; Atlanta, GA 30328).

Drop-Off will be between 12:30 pm and 1:00 pm on Saturday, December 30th.

Be aware that the vans will be leaving promptly at 1:00 pm.

Pick-Up will be between 12:30 and 1:00 pm on Monday, January 1st. **Lunch will not be served**

You will be required to show photo ID when signing out a camper.

Campers picked late will be charged a late fee of:

\$10 for within the first half hour

\$20 for every additional half hour

Behavior Guidelines

At camp, we strive to provide a positive atmosphere where children develop good social skills and grow as individuals within a group setting. Inappropriate behavior from a few children can affect the experience for the entire group. Children will be informed of the camp's expectations and the consequences of inappropriate behavior. Camp staff will do their best to manage problems as they arise. Depending on the severity of the offense, parents may be contacted immediately.

Zero Tolerance Policy

We have a zero-tolerance policy for certain items/situations. Campers, parents and staff will be dismissed from camp for the following offenses:

- Bringing drugs, alcohol, or weapons of any kind to camp.
- Acting in a physically or sexually abusive or harassing manner towards any other person, parent, staff or camper.

Flickr

Would you like to see pictures of your camper at Camp Fire Camp Toccoa? Photos will be uploaded after the weekend to: <http://www.flickr.com/photos/campfiregeorgia/> Camp Fire Camp Toccoa will do our best to photograph each camper throughout their stay but we are unable to honor specific requests.

Please note, that Bunk Notes will NOT be distributed during New Years Camp.

Cancellations / Refunds

Camp Fire Camp Toccoa holds the right to cancel the event for any reason. Registered participants will be contacted as early as possible if the event is cancelled.

- Credit card is the only form of payment accepted by Camp Fire Camp Toccoa.
- All registrations require a non-refundable deposit. The balance will be automatically charged to the card on file on December 22nd, 2017.
- All deposits are nonrefundable (unless cancelled by Camp Fire Georgia).
- All cancellations must be done in writing to info@camptoccoa.org – refunds for the balance of fees will not be given after cancellations after December 15th, 2017.
- There will be no fee reduction or reimbursement for absences or early pick up due to illness, family emergencies, vacation, unexpected visits from relatives or for any other reason.
- There will be no fee reeducation or reimbursement for changes in programming on our part. All decisions to change programming are made with the best interest of the camper's safety and experience in mind.

Health and Wellness

The majority of our staff is certified in First Aid and CPR. They have been trained on how to deal with minor injury and illness. In the event that your camper experiences a more severe injury or illness, the Stephens County Hospital is a very short drive away. You will be notified if your child is in need of medical attention. In the event of sickness, fever, injury that will require medical attention, etc. the parent will be notified to pick the participant up early from the event.

- **Please send any prescription medication in its original container. Only the exact dosage required for the duration of the camp will be accepted.**
- Please provide your camper with appropriate clothing in order to help him or her stay healthy and happy.
- Each participant is required to have a completed basic medical release form on file with Camp Fire Camp Toccoa. The form can be turned in upon the participant's arrival, emailed to info@camptoccoa.org or faxed to (706) 886-5123.

Lost and Found

Our staff makes every effort to help your camper keep up with his or her belongings. Camp Fire Camp Toccoa is not responsible for any items left at camp. Please contact the Camp Office if you are missing something specific. If your missing item is located, we will ship it to you at your expense.

Trading Post

Camp Fire Camp Toccoa operates a small Trading Post, where campers may purchase camp T-shirts, souvenirs, etc. Campers may bring cash to purchase these items over the weekend. Camp Fire Camp Toccoa will not be opening campers accounts in the Trading Post (as we do in the summer) and will not be responsible for lost or stolen money.

Social Network and Blog Policies

- Participants may not post pictures and/or video of Camp Fire Camp Toccoa events on any website, blog or other social media site without the permission of Camp Fire Camp Toccoa.
- Participants must be respectful in all communications and blogs related to or referencing the camp, its employees, and other campers.
- Participants must not use blogs or personal web sites to disparage the camp, other participants or employees of Camp Fire Camp Toccoa.
- Participants must not use blogs or personal web sites to harass, bully, or intimidate other campers or employees of Camp Fire Camp Toccoa. Behaviors that constitute harassment and bullying include, but are not limited to, comments that are derogatory with respect to race, religion, gender, sexual orientation, color, or disability; sexually suggestive, humiliating, or demeaning comments; and threats to stalk, haze or physically injure another person.

What to Pack

Make sure to pack weather-appropriate clothes; hat, gloves, and a rain jacket are recommended as campers will be participating in outdoor activities. Bring a warm sleeping bag, pillow, sheets and any toiletries that you need. Shower shoes (flip flops) for the bathhouse, a flashlight and water bottle are also needed. Closed toe shoes and socks are required at all times. For those who have never attended Camp Toccoa before please view the [packing-list](#).

We encourage campers **not** to bring any cell phones or electronic devices as they will be collected and kept by camp staff during the weekend. Camp Fire Camp Toccoa is not responsible for any lost, stolen, damaged, or forgotten cell phones and/or electronic devices. Camp Fire Camp Toccoa will not mail any items left at camp.

Tours

Tours of Camp Fire Camp Toccoa are not available during check in / check out. Our staff will be occupied welcoming campers and their families. For the safety of the campers parents and other guests are **not** permitted to take a self-guided tour at this time. If you would like to tour Camp Fire Camp Toccoa please visit us during one of our Open House dates (TBD / Spring 2018) or you may call to arrange an alternate date/time to visit. You can also view [photos of Camp Fire Camp Toccoa](#).

We are very excited to have your camper!

If you have any questions please give us a call at (706) 886-2457 or info@camptoccoa.org