



Camp Fire Camp Toccoa Fall Fling Parent Handbook

Arrival and Departure

On Site: For campers being dropped-off and picked-up at Camp Fire Camp Toccoa, we are located on Highway Alternate 17, inside the Toccoa city limits. Our street address is 92 Camp Toccoa Drive. The camp is one-half mile north of Stephens County Hospital and one-half mile south of the Toccoa Golf Course on Falls Road.

On-site Drop-Off will be between 12:00-12:30 pm on Saturday, September 29th. Lunch will be served.
On-site Pick-Up will be at 6:30 pm on Saturday, September 29th for those staying the day only.
On-site Pick-Up will be between 9:30 and 10:00 am on Sunday, September 30th for those staying overnight.

You will be required to show photo ID when signing out a camper.

Campers picked up late will be charged a late fee of:

\$10 within the first half hour

\$20 for every additional half hour

- You will **not** see your campers cabin during drop off/pick up. Our staff will assist campers in making beds, unpacking, etc.
- Tours of Camp Fire Camp Toccoa are not available during check in / check out. Our staff will be occupied welcoming campers and their families. Parents and other guests are not permitted to take a self-guided tour at this time. If you would like to tour Camp Fire Camp Toccoa please visit us during one of our Open House dates or you may call to arrange an alternate date/time to visit.
- Camp Fire Camp Toccoa is a smoke free property.
- For everyone's safety, animals are not permitted on Camp Fire Camp Toccoa property. Any animal brought to check in/check out is not permitted outside of the vehicle.
- Tennis shoes and socks are required at all times for campers, it is beneficial to both the campers and staff if your camper arrives in the proper footwear.

With Transportation: For campers using transportation from Atlanta, the drop-off site will be REI Sandy Spring 1165 Perimeter Center W #200, Atlanta, GA 30338

Drop-Off will be between 9:00 and 9:30 am on Saturday, September 29th

Be aware that the vans will be leaving promptly at 9:30 am.

Pick-Up will be between 12:30 and 1:00 pm on Sunday, September 30th - Lunch will not be provided.

You will be required to show photo ID when signing out a camper.

Campers picked up late will be charged a late fee of:

\$10 within the first half hour

\$20 for every additional half hour

Campers dropped off or picked up late whom are using transportation, will not be able to use transportation at future events.

Cancellations / Refunds

Camp Fire Camp Toccoa holds the right to cancel the event for any reason. Registered participants will be contacted as early as possible if the event is cancelled.

Refunds will only be issued if the event is cancelled by Camp Fire Camp Toccoa.

Telephone

The Camp Fire Camp Toccoa office telephone number is (706) 886-2457. You may call us anytime during camp. We may also wish to contact you so that together we can ensure the most successful experience for your child. During the weekend our staff is constantly in and out of the office interacting with campers, setting up programs, etc. If we missed your call please leave a voice message and your call will be returned as soon as possible.

Emails to info@camptoccoa.org are checked frequently, you may wish to send an email as well.

Parents are encouraged to let campers enjoy camp independently. For this reason, phone calls are discouraged. In the event of an emergency, calls can be set up through the camp office.

CAMPERS ARE NOT PERMITTED TO BRING CELL PHONES OR ANY DEVICE THAT CONNECTS TO THE INTERNET TO CAMP.

Behavior Guidelines

At camp, we strive to provide a positive atmosphere where children develop good social skills and grow as individuals within a group setting. Inappropriate behavior from a few children can affect the experience for the entire group. Children will be informed of the camp's expectations and the consequences of inappropriate behavior. Camp staff will do their best to manage problems as they arise. Depending on the severity of the offense, parents may be contacted immediately.

Our program cannot accommodate participants who display chronic or severely disruptive behavior. Such behavior may be grounds for dismissal from the program. Chronically disruptive behavior is defined as verbal or physical activity, which may include, but is not limited to:

- Behavior that requires constant attention from the staff.
- Behavior that inflicts physical or emotional harm on children or staff (i.e. verbally or physically threatening behavior, fighting, etc.).
- Behavior that is destructive in nature.
- Behavior that continually ignores or disobeys.
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Zero Tolerance Policy

We have a zero-tolerance policy for certain items/situations. Campers, parents and staff will be dismissed from camp for the following offenses:

- Bringing drugs, alcohol, or weapons of any kind to camp.
- Acting in a physically or sexually abusive or harassing manner towards any other person, parent, staff or camper.

Flickr

Would you like to see pictures of your camper at Camp Toccoa? Photos will be uploaded after the weekend to: <http://www.flickr.com/photos/campfiregeorgia/> Camp Fire Camp Toccoa will do our best to photograph each camper throughout their stay but we are unable to honor specific requests.

Health and Wellness

The Camp Fire Camp Toccoa full time staff are certified in First Aid and CPR. They have been trained on how to deal with minor injury and illness. In the event that your camper experiences a more severe injury or illness, the Stephens County Hospital is a very short drive away. You will be notified if your child is in need of medical attention. In the event of sickness, fever, injury that will require medical attention, etc. the parent will be notified to pick the participant up early from the event.

- **Please send any prescription medication in its original container. Only the exact dosage required for the weekend will be accepted. Medication must be accepted by the Medication Administration Record.**
- Please provide your camper with appropriate clothing in order to help him or her stay healthy and happy.
- Each participant is required to have a completed basic medical release form on file with Camp Fire Camp Toccoa. Medical forms are due Wednesday, September 26th and can emailed to info@camptoccoa.org.
- Campers who attended Camp Fire Camp Toccoa during the summer of 2018 should contact Camp Fire Camp Toccoa at (706) 886-2457 to ensure their medical form is still on file.

Social Network and Blog Policies

- Participants may not post pictures and/or video of Camp Fire Camp Toccoa events on any website, blog or other social media site without the permission of Camp Fire Camp Toccoa.
- Participants must be respectful in all communications and blogs related to or referencing the camp, its employees, and other campers.
- Participants must not use blogs or personal web sites to disparage the camp, other participants or employees of Camp Fire Camp Toccoa.
- Participants must not use blogs or personal web sites to harass, bully, or intimidate other campers or employees of Camp Fire Camp Toccoa. Behaviors that constitute harassment and bullying include, but are not limited to, comments that are derogatory with respect to race, religion, gender, sexual orientation, color, or disability; sexually suggestive, humiliating, or demeaning comments; and threats to stalk, haze or physically injure another person.

Lost and Found

Our staff makes every effort to help your camper keep up with his or her belongings. Camp Fire Camp Toccoa is not responsible for any items left at camp. Please contact the Camp Office if you are missing something specific. If your missing item is located, we will ship it to you at your expense.

Trading Post

Camp Fire Camp Toccoa operates a small Trading Post, where campers may small camp trinkets. Campers may bring cash to purchase these items over the weekend. Camp Fire Camp Toccoa will not be opening camper accounts in the Trading Post (as we do in the summer) and will not be responsible for lost or stolen money. \$10-\$20 is recommended for the weekend.

If you have any questions or concerns please contact
Camp Fire Camp Toccoa at
(706) 886-2457 or email info@camptoccoa.org